Salem Electric
Board of Directors

25 February 2020  6:00 p.m.

1. **CALL TO ORDER:** The Salem Electric Board of Directors meeting was called to order by Vice President Dave Bauer. Directors present: Dave Bauer, Jerry Berger, Joe Van Meter, Alicia Bonesteel, Cindy Condon, and Jan Bargen. Staff members present: Tony Schacher, General Manager; JB Phillips, Engineering and Operations Manager; Chris Krieck, Administrative Services Manager; Britni Davidson, Member Services Manager; Michael Richman, IT Manager; and Cindy Lenker, Executive Assistant. (A list of the members, employees, and guests in attendance are in the Supplemental Minutes Book.)

2. **INTRODUCTION OF GRIFFEN HUBBARD, 2020 NRECA YOUTH TOUR DELEGATE:** Schacher introduced Griffen Hubbard. Griffen is a junior at McNary High School and was one of six students who applied for the 2020 Youth Tour delegate sponsorship.

3. **APPEARANCE OF INTERESTED MEMBERS**

4. **MEETING AGENDA:** **MOTION** made by Van Meter, seconded by Berger and **carried unanimously** to approve the Meeting Agenda as presented.

5. **CONSENT CALENDAR:** **MOTION** made by Van Meter, seconded by Bonesteel and **carried unanimously** to approve the Consent Calendar as presented.

6. **CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR:** None.

7. **INFORMATION/ACTION ITEMS:**

   Electric Alley Program - Information: Schacher presented information on the various sponsorship options. **MOTION** made by Van Meter, seconded by Bonesteel and **carried with four in favor and two opposed** to approve a $2,000 donation for two transformer box wraps and banners.

   2020 Budget Adjustments: Krieck presented the 2020 budget adjustments. **MOTION** made by Van Meter, seconded by Berger and **carried unanimously** to approve the budget adjustments as presented.

   Board Authority Policy - Action: **MOTION** made by Bargen, seconded by Condon and **carried unanimously** to approve the revised Board Authority policy as presented.

   Remuneration and Fees Policy - Action: **MOTION** made by Bargen, seconded by Bonesteel and **carried unanimously** to approve the Remuneration and Fees Policy after changing the wording in paragraph 2 from “Remuneration for regular monthly…” to “Remuneration for regular monthly board meetings...”

   Net Metered Photovoltaic (PV) Program Recommendation - Action: **MOTION** made by Berger, seconded by Van Meter and **carried with five in favor and one opposed** to approve the recommendation as presented. Bargen asked that the minutes reflect the vote by roll call. Those voting in favor were Bauer, Berger, Bonesteel, Condon, and Van Meter; opposed was Bargen.

8. **MONTHLY REPORTS:**

   Department Updates: Staff reported that the annual audit is completed. Once the report is received, staff will present it to the board. Krieck notified the board that the Strategic Plan Metrics document has been updated and is on Call to Order.
Manager’s Report: Schacher notified the board that the annual board evaluation will be mailed to directors March 1. Directors have until March 31 to complete and return their evaluation. Later this year, staff will provide a report on the impact and benefits of AMI in conjunction with the Cost of Service Analysis.

Strategic Planning Document Update: Schacher reviewed updates to the Strategic Planning Document.

Outside Meeting Reports: Bonesteele reported on the January ORECA board meeting and Condon said she had attended her first Northwest Utilities Requirements (NRU) meeting via conference call. She said she was interested in having an NRU representative make a presentation about NRU at an upcoming board meeting. The board concurred this would be good information. Schacher will follow up.

9. APPEARANCE OF INTERESTED MEMBERS

10. NEW BUSINESS/GOOD OF THE ORDER: A director asked about the ORECA-Action messages and the lack of board discussion of the topics in the messages prior to them being sent. Schacher explained that ORECA provides information when pending decisions or legislation could affect the ability to provide safe, reliable, and affordable electricity to cooperative members. Staff reviews the information to determine if the message fits within the cooperative narrative before it is sent to members who have opted in to receive the information.

There was a discussion regarding the resolutions process. Bargen and Condon said they wanted to discuss the proposed resolutions for both NRECA and NWPPA prior to voting on the resolutions and said they are willing to serve on a board Resolutions Committee. Bauer said the president makes committee assignments, and that he would pass that information on to Anderson.

11. EXECUTIVE SESSION: None.

12. ADJOURN: Meeting adjourned at 8:15 p.m.

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Joe Van Meter, Secretary/Treasurer

Approved Pursuant to Board Action on
March 18, 2020

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Jeff Anderson, President
SALEM ELECTRIC BOARD MEETING AGENDA
6:00 p.m. Tuesday February 25, 2020

1. CALL TO ORDER
2. INTRODUCTION OF GRIFFEN HUBBARD, 2020 NRECA YOUTH TOUR DELEGATE
3. APPEARANCE OF INTERESTED MEMBERS (5 minutes per member)
4. MEETING AGENDA (Approve)
5. CONSENT CALENDAR (Approve)
   A. Minutes of Prior Meetings
      January 28, 2020................................................................. 1-3
      January 28, 2020 Executive Session Minutes .............................4
   B. Acceptance of new members (114)
   C. Release of members no longer taking service (154)
   D. Financial Report ......................................................................5-14
   E. Engineering & Operations Report ..............................................15-21
   F. Member Services Report ..........................................................22-24
   G. Director Remuneration Forms ..................................................25-28
6. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR (Approve)
7. INFORMATION/ACTION ITEMS
   Electric Alley Project – Information (Schacher)..............................29-38
   2020 Budget Adjustments – Action (Krieck) ....................................39-41
   Policy Committee Recommendations
      • Board Authority – Action (Bauer) .............................................42-43
      • Remunerations and Fees – Action (Bauer) .................................44-46
   Net Metered Photovoltaic (PV) Program Recommendation – Action (Berger) ..........47-48
8. MONTHLY REPORTS
   Department Updates (Department Managers)
   Manager’s Report (Schacher)
   Strategic Planning Document Update (Schacher)
   Outside Meetings Reports (Directors)
9. APPEARANCE OF INTERESTED MEMBERS (5 minutes per member)
10. NEW BUSINESS/GOOD OF THE ORDER
    ORECA-Action Grassroots (Schacher)
11. EXECUTIVE SESSION
12. ADJOURN (Next Meeting: March 18, 2020 – 6:00 p.m.)