Regular Meeting Minutes
Salem Electric Board of Directors

18 March 2020 6:00 p.m.

1. **CALL TO ORDER:** The Salem Electric Board of Directors meeting was called to order by President Jeff Anderson. Directors present: Jeff Anderson, Dave Bauer, Jerry Berger, Joe Van Meter, Alicia Bonesteele, Cindy Condon, and Jan Bargen. Staff members present: Tony Schacher, General Manager and Cindy Lenker, Executive Assistant. (A list of the members, employees, and guests in attendance are in the Supplemental Minutes Book.)

2. **APPEARANCE OF INTERESTED MEMBERS:** Due to the COVID-19 pandemic, the meeting was closed to the public.

3. **MEETING AGENDA:** MOTION made by Van Meter, seconded by Bauer and **carried unanimously** to approve the Meeting Agenda as presented.

4. **CONSENT CALENDAR:** MOTION made by Van Meter, seconded by Berger and **carried unanimously** to approve the Consent Calendar with the removal of Items 4A – Minutes, 4D – Financial Report, 4E – Engineering and Operations Report, 4F – Member Services Report.

5. **CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR:** Questions were asked and answered regarding the Minutes and the Financials, Engineering and Operations, and Member Services Reports. **MOTION** was made by Condon, seconded by Bonesteele and **carried unanimously** to approve Items 4A, 4D, 4E, and 4F.

6. **INFORMATION/ACTION ITEMS:**
   - **Appoint NWPPA Voting Delegate:** Anderson appointed Condon as the voting delegate and Van Meter as the alternate. As soon as the resolutions are available, staff will email them to the board.
   - **Annual Meeting Agenda - Information:** The board discussed having an online meeting in lieu of the traditional annual meeting format in light of the COVID-19 pandemic. **MOTION** was made by Berger, seconded by Bargen and **carried unanimously** asking management to determine the best option for an online meeting that provides member participation. The election process will remain on the same timeline with the annual mailing documents sent to all members in mid-April and the ballots counted May 5, 2020, the day of the annual meeting.

7. **MONTHLY REPORTS:**
   - **Department Updates:** None.
   - **Manager’s Report:** Schacher reviewed the COVID-19 action plan, updated the board on Cherriot’s bus electrification project and the potential for Clean Fuel funds to be used in support of their 2021 project (staff will provide additional information when it’s available). He reminded the board that their board evaluations are due before 5 p.m. on March 31, and congratulated Cindy Condon on her appointment to the ODOE’s Energy Facility Siting Council. A draft letter of comment was distributed to the board regarding the Columbia River System Operations Draft Environmental Impact Statement (DEIS). **MOTION** was made by Van Meter, seconded by Berger and **passed with five in favor, one opposed, and one abstention** to send the public comment letter in support of the DEIS which includes maintaining the Snake River dams.
Strategic Planning Document Update: Schacher reviewed updates to the Strategic Planning Document.

Outside Meeting Reports: Bauer, Van Meter, and Bargen reported on the NRECA Annual Meeting. It was noted NRECA is in the process of revamping their resolutions process.

8. APPEARANCE OF INTERESTED MEMBERS

9. NEW BUSINESS/GOOD OF THE ORDER: Although the current NWPPA resolutions process is likely delayed as a result of the COVID-19 pandemic, when the proposed resolutions are received, staff will forward those to the board for review. At that time, if a director has questions or comments regarding specific resolutions they can request that the upcoming board agenda include a time for those to be discussed by the board. Berger noted that, in light of the current health situation, the Bylaw Committee may need to reconsider the number of signatures needed for a candidate to be placed on the ballot. Condon said she felt the additional signatures afforded her the opportunity for more member interaction.

10. EXECUTIVE SESSION: The board recessed at 8:20 p.m. and reconvened in Executive Session.

11. ADJOURN: At 9:20 p.m., at the conclusion of the Executive Session, the board reconvened in regular session and immediately adjourned.

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Joe Van Meter, Secretary/Treasurer

Approved Pursuant to Board Action on
______________________________
April 28, 2020

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Jeff Anderson, President
SALEM ELECTRIC BOARD MEETING AGENDA
6:00 p.m.       Wednesday       March 18, 2020

1. CALL TO ORDER
2. APPEARANCE OF INTERESTED MEMBERS (5 minutes per member)
3. MEETING AGENDA (Approve)
4. CONSENT CALENDAR (Approve)
   A. Minutes of Prior Meetings
      February 25, 2020 ........................................................................................................ 1-3
   B. Acceptance of new members (130)
   C. Release of members no longer taking service (162)
   D. Financial Report...........................................................................................................4-12
   E. Engineering & Operations Report.................................................................................13-19
   F. Member Services Report ............................................................................................20-23
   G. Director Remuneration Forms....................................................................................24-36
5. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR (Approve)
6. INFORMATION/ACTION ITEMS
   Appoint NWPPA Voting Delegate
   Annual Meeting Agenda – Information (Schacher).......................................................... 37
7. MONTHLY REPORTS
   Department Updates (Department Managers)
   Manager’s Report (Schacher)
   Strategic Planning Document Update (Schacher)
   Outside Meetings Reports (Directors)
8. APPEARANCE OF INTERESTED MEMBERS (5 minutes per member)
9. NEW BUSINESS/GOOD OF THE ORDER
10. EXECUTIVE SESSION
11. ADJOURN (Next Meeting: April 22, 2020 – 6:00 p.m.)