1. **CALL TO ORDER:** The Salem Electric Board of Directors virtual meeting was called to order by President Dave Bauer. Directors present: Dave Bauer, Joe Van Meter, Jerry Berger, Jeff Anderson, Jan Bargen, Cindy Condon, and Angie Onyewuchi. Staff members present: Tony Schacher, General Manager, Chris Krieck, Administrative Services Manager, and Cindy Lenker, Executive Assistant. (A list of the members, employees, and guests in attendance are in the Supplemental Minutes Book.)

2. **LEGISLATIVE UPDATE – TED CASE, ORECA EXECUTIVE DIRECTOR:** Case updated the board on discussions at the Capitol with regard to removal of the Snake River dams. He invited directors to attend ORECA’s November 12 virtual annual meeting and reported that ORECA has donated to the NW RiverPartners’ hydropower promotion campaign.

3. **APPEARANCE OF INTERESTED MEMBERS:** A member asked for an update on the EV program.

4. **MEETING AGENDA:** MOTION made by Van Meter, seconded by Anderson and carried unanimously to approve the Meeting Agenda as presented.

5. **CONSENT CALENDAR:** MOTION made by Anderson, seconded by Van Meter and carried unanimously to approve the Consent Calendar with the removal of Items 5.A – Minutes of June 23, 2020 meeting; 5.F – Member Services Report; and 5.G – Director Remuneration.

6. **CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR:** Questions were asked and answered with regard to the various items removed from the Consent Calendar. MOTION was made by Anderson, seconded by Berger and carried unanimously to approve Items 5.A, 5.F, and 5.G.

7. **INFORMATION/ACTION ITEMS:**
   
   - **Board Appointment - Information:** Bauer reviewed the board assignments to the various industry organizations and board committees.
   
   - **Appoint CFC Voting Delegate:** Bauer appointed Anderson as the 2020 CFC Voting Delegate.
   
   - **Form 7 Review:** Krieck reviewed the Form 7 document which is used to develop the annual Key Ratio Trend Analysis report later in the year.
   
   - **Safety Policy Reaffirmation – Action:** Every four years the board is asked to reaffirm Salem Electric’s Safety Policy to show an ongoing commitment to providing a safe work environment. MOTION was made by Berger, seconded by Anderson and carried unanimously, reaffirming Salem Electric’s Safety Policy.
   
   - **Board Policies for Annual Review:** The board reviewed the list of policies proposed for this year’s annual review. Staff will contact committee members soon to schedule a Board Policy Committee meeting.

8. **MONTHLY REPORTS:**
   
   - **Department Updates:** Schacher reported that the EV Level 2 charger incentive program that started July 1, has been well-received with nine chargers purchased to date. Some systems have been installed and are already providing usage data. He also reported that the billing statement is being redesigned and as part of the redesign the Dollar Check-off Program will be replaced with a Round-Up Program.
Manager’s Report: Schacher reported that most staff members have returned to the building and there have been no adverse health issues. An easement agreement has been reached for the East Salem property purchase. The sale is moving forward. The resumption of disconnects for non-payment started July 13. To date all accounts with 90 day balances have either been paid, placed on payment plans, or disconnected. Staff continues to personally contact members prior to disconnection to offer financial assistance through available resources. Kindley has completed his annual bylaw review. There are a few recommended changes to be considered. A Bylaw Review Committee meeting will be scheduled soon. In preparation for the upcoming cost of service study, a special board meeting will be scheduled in August.

Strategic Planning Document Update: No updates.

Outside Meeting Reports: Van Meter reported he will email notes from the recent ORECA board meeting soon. Onyewuchi gave a report on the NW RiverPartners’ advertising campaign to promote hydropower. **MOTION** was made by Van Meter, seconded by Anderson and **carried with four in favor and three opposed** to donate $1,500 from the board donation fund toward the NW RiverPartners’ promotional campaign. Onyewuchi also presented information on the Columbia River System Operations Draft Environmental Impact Statement. Condon reported on her recent NRU meeting.

9. **APPEARANCE OF INTERESTED MEMBERS**: None.

10. **NEW BUSINESS/GOOD OF THE ORDER**: None.

11. **ADJOURN**: The meeting adjourned at 7:45 p.m.

______________________________
Jerry Berger, Secretary/Treasurer

Approved Pursuant to Board Action on
______________________________
August 25, 2020

______________________________
Dave Bauer, President
SALEM ELECTRIC BOARD MEETING AGENDA
6:00 p.m. Tuesday July 28, 2020

1. CALL TO ORDER
2. LEGISLATIVE UPDATE – Ted Case, ORECA Executive Director
3. APPEARANCE OF INTERESTED MEMBERS (5 minutes per member)
4. MEETING AGENDA (Approve)
5. CONSENT CALENDAR (Approve)
   A. Minutes of Prior Meetings
      June 23, 2020 Meeting .............................................................. 1-3
   B. Acceptance of new members (153)
   C. Release of members no longer taking service (190)
   D. Financial Report ..................................................................... 4-15
   E. Engineering & Operations Report ............................................. 16-22
   F. Member Services Report .......................................................... 23-28
   G. Director Remuneration Forms .................................................. 29-38
6. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR (Approve)
7. INFORMATION/ACTION ITEMS
   Board Appointments – Information (Bauer) ..................................... 39
   Appoint CFC Voting Delegate – Action (Bauer)
   Form 7 Review – Information (Krieck) .......................................... 40-54
   Safety Policy Reaffirmation – Action (Schacher) ............................. 55
   Board Policies List for Annual Review – Information (Schacher) ........ 56
8. MONTHLY REPORTS
   Department Updates (Department Managers)
   Manager’s Report
      • COVID Update
      • Resumption of Business Practices
      • Annual Bylaw Review
   Strategic Planning Document Update (Schacher)
   Outside Meeting Reports (Directors)
9. APPEARANCE OF INTERESTED MEMBERS (5 minutes per member)
10. NEW BUSINESS/GOOD OF THE ORDER
11. ADJOURN (Next Meeting: August 25, 2020, 6:00 p.m. For upcoming agenda items, refer to the Annual Agenda Items Calendar under Documents, Board Meeting General on Call to Order).